



Weddings By:

Garza Blanca Resort & Spa Cancun
Cancun, Mexico.

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Property Description

Welcome to Garza Blanca Resort & Spa Cancun, the newest luxury resort to join the Garza Blanca collection. One of the region's most exclusive hotels offering both European Plan and All-Inclusive vacation packages.

Considered one of the best hotels in Cancun, the luxurious beach resort offers a sophisticated variety of hotel amenities and in-room services for everyone, with spectacular ocean views, terrace with outdoor furniture and sleek design.

Live the extraordinary culinary experience in gourmet restaurants with innovative dishes from our first-rate chefs and enjoy tantalizing flavors and mouthwatering aromas all set in a luxury atmosphere with personalized service. Enjoy the world-class Spa on your journey towards achieving your beauty and wellness goals hosted by a team of welcoming wellness therapists and beauty experts at Luxury Spa in Cancun.



ALL INCLUSIVE

All Inclusive Plan: Breakfast at Caprichos and Blancablue | Lunch a la carte at Zamá, Blancablue and the Foodtruck | Dinner at Caprichos, La Casona, Hiroshi, Zamá, Davino and Blancablue | Snacks in pool areas | alcoholic drinks and wines by the glass included from a selected variety of local & international brands at the resort restaurants and bars | flavored water and regular soft drinks | House brands | chilled juices and local mineral water | bottled drinks are not included | only house wines and standard liquors are included in the all-inclusive vacations package | wines from the cellar and Premium liquor brands will be charged accordingly.

HOTEL AMENITIES AND SERVICES

Selection of books, national/international magazines and journals | towels and pool amenities are available | Concierge service | valet parking service and private security 24/7 | Unlimited access to the gym (kids not allowed) | pools and outdoor Jacuzzis (according to pool schedule) | Taxes and services: tax, service and gratuities included (individual tips are welcome) | activities and entertainment | board games and non-motorized water sports.

IN-ROOM AMENITIES AND SERVICES

Top brand bathroom amenities | bathrobes and slippers (for your use during the stay at (Garza Blanca Cancun) | Tea and coffee amenities | safe deposit box | deluxe mini bar | Daily maid and turndown service.

All Inclusive



Ceremony & Reception Packages

Gemstone Package

CREATING MEMORIES THAT LAST FOREVER- \$1,529.00 USD

*The ceremony & a commemorative symbolic Marriage Certificate

*Beautiful "Bamboo Huppah" with white fabric

*50 chocolate color tiffany chairs

*Special Amenity on the Wedding Night.

*Complimentary "Romantic Turndown" service for the Wedding Night.

*15% Discount on Spa Services for Bride & Groom

Package available from 2 -50 Guests

Extra Guest \$ 8.00 Usd



Sapphire Package

EVERYTHING YOU ENVISION CAN COME TRUE- \$2,629.00 USD

- *The ceremony & a commemorative symbolic Marriage Certificate
- *Beautiful "Bamboo Huppah" with white fabric Two Flower arrangements for the Huppah (selection of national flowers)
- *Bridal bouquet and grooms boutonniere (selection of national flowers)
- *50 Chocolate color tiffany chairs
- *Breakfast in Bed the day after the Wedding

- *Complimentary "Romantic Turndown" service the night of the Wedding
 - *Special Amenity the night of the Wedding
 - *15% discount on Spa services for Bride & Groom
- Package available from 2 -50 Guests
Extra Guest \$ 8.00 Usd



Opalo Package

MAKING YOUR SPECIAL DAY THE ULTIMATE BLEND OF INTIMACY AND ELEGANCE - \$3,729.00 USD

The ceremony & a commemorative symbolic Marriage Certificate

Beautiful "Bamboo Huppah" with white fabric

Two Flower arrangements for the Huppah (Premium Selection)

Bridal bouquet and grooms boutonniere (Premium Selection)

50 Chocolate color tiffany chairs

Classic selection Photography Package

Breakfast in Bed the day after the Wedding

One set of live music (solo instrument)

Special Amenity on the Wedding night.

Romantic Evening Spa or Fairy Beauty

Complimentary "Romantic Turndown" service the Wedding night

Package available from 2 -50 Guests

Extra Guest \$ 8.00 Usd





Gold Package

WEDDING RECEPTION

- 3 hours of deluxe open bar
- 3 course menu (one option per course)
- Round tables with white linen and tiffany chairs
- Private area and service

Price per person \$143.00 USD + 16% taxes and 15% service fee

30% discount for guests staying in all inclusive plan for a minimum of 3 nights



Platinum Package

WEDDING COCKTAIL

- 1 hour of mojitos, margaritas and beers
- The Chef's finest hors d'oeuvres selection (6 pieces per person)

WEDDING RECEPTION

- 3 hours of deluxe open bar
- 3 course menu (one option per course) or 2 - course menu + wedding cake
- Round tables with white linen and tiffany chairs
- Private area and service

Price per person \$176.00 USD+ 16% taxes and 15% service fee

30% discount for guests staying in all inclusive plan for a minimum of 3 nights



Diamond Package

WEDDING COCKTAIL

- 1 hour of mojitos, margaritas y cervezas
- The Chef's finest hors d'oeuvres selection (6 pieces per person)

WEDDING RECEPTION

- 3 hours of Premium open bar
- 3 course menu (one option per course)
- Wedding cake
- Late nights snacks
- Round tables with white linen and tiffany chairs
- Private area and service

Price per person \$220.00 USD + 16% taxes and 15% service fee

30% discount for guests staying in all inclusive plan for a minimum of 3 nights

Our Venues



PLAYA COCOS

- Ceremony Capacity 200
- Cocktail Capacity 250
- Reception Capacity 250
- Time Limit: 10:30 p. m.
- Location fee \$1, 200



TERRAZA ELITE

- Ceremony Capacity 70
- Cocktail Capacity 100
- Reception Capacity 40
- Time Limit: 10:30 p. m.
- Location fee \$1, 200

Our Venues



BEACH DECK

- Ceremony Capacity 40
- Cocktail Capacity 80
- Reception Capacity 40
- Time Limit: 10:30 p. m.

Location fee \$1,200



BALLROOM

- Ceremony Capacity 250
- Cocktail Capacity 250
- Reception Capacity 200
- Time Limit: 01:00 a. m.

Location fee \$2,500



TIERRA LUNA

- Ceremony Capacity 200
- Cocktail Capacity 150
- Reception Capacity 100
- Time Limit: 10:30 p. m.

Location fee \$2,500



Additional Wedding Services

Photography

Momentum Weddings



momentumweddings



1.3 HOURS SERVICE \$690

Ceremony + Romantic photoshoot at the beach
+ Family group portrait

1 Photographer
1 USB with 35 HQ images edited

*Photo book 10x13 in (35 pictures) \$45

3 HOURS SERVICE \$890

Getting Ready + Ceremony + Romantic
photoshoot at the beach + Family group portrait

1 Photographer
1 USB with 70 HQ images edited
1 Photo Book 10 x 13 in (35 pictures)
1 Photo Book linen protection

5 HOURS SERVICE \$1,600

Getting Ready + Ceremony + Romantic
photoshoot at the beach + Family group portrait
+ party or dinner

1 Photographer
1 USB with 150 HQ images edited
1 Deluxe Photo Book 12 x 14.5 in (60 pictures)
1 Photo Book linen protection

TRASH THE DRESS \$590

Fun & Romantic shooting (45 min)
50 HQ digital images
1 Photo Album
1 USB with selection of HD images

UDRON VIDEO \$450

Spectacular views and images taken
from the sky (1 hour flight) *Weather
permitting
VIDEO \$980

2 hours coverage, 1 HD camera
3-5 min highlights
Up to 20 min long version
*Extra hour \$300

REHEARSAL \$590

1.5 hours coverage of your party before
the big day
30 HQ digital images
1 USB with selection of HD images

Decoration - Centerpieces

Prices are in USD dollar subject to 16% tax, some flowers are seasonal



LOW BASE STANDARD FLOWERS
FROM \$90

HIGH BASE STANDARD FLOWERS
FROM \$230

Bridal Bouquet

FROM \$110 USD

Prices are in usd dollar subject to 16% tax (some flowers are seasonal)



BQT-1
ROSES
(ONE COLOR)



BQT-2
ROSES
(TWO COLORS)



BQT-3
ASTROEMELIA



BQT-4
ASTROEMELIA
& ROSES



BQT-5
GERBERA
(ONE COLOR)



BQT-6
GERBERA &
ROSES



BQT-7
CARNATION
(ONE COLOR)



BQT-8
ROSES & MINI
ROSES



BQT-9
ALCATRAZ
(ONE COLOR)



BQT-10
ALCATRAZ &
ROSES



BQT-11
ROSES &
EUCALYPTUS



BQT-12
ROSES &
LILIES



BQT-13
LILIES
(ONE COLOR)



BQT-14
DAISIES
(ONE COLOR)



BQT-15
BABY'S
BREAT



BQT-16
ROSES & BABY
BREATH



BQT-17
SUNFLOWERS



BQT-18
GINGER S



BQT-19
MATHIOLA



BQT-20
BIRDS OF
PARADISE



BQT-21
ROSES &
DAISIES



BQT-22
ROSES &
LISIANTHUS



BQT-23
ROSES &
CHRYSANTHEMUM



BQT-24
EUCALYPTUS



BQT-25
ROSES &
KALANCHOE



BQT-26
CHRYSANTHEMUM



BQT-27
ROSES
CASCADING



BQT-28
MIXED ROSES
CASCADING



BQT-29
GREENERY



BQT-30
MIXED
ASTROEMELIA 19

Boutonnieres

FROM \$12 USD

Prices are in usd dollars subject to 16% tax, some flowers are seasonal.



BOU-1
ROSE
S



BOU-2
MINI ROSES



BOU-3
GERBERA



BOU-4
ASTROEMELIA



BOU-5
LILY



BOU-6
ALCATRAZ



BOU-7
BIRD OF PARADISE



BOU-8
BABY BREATH



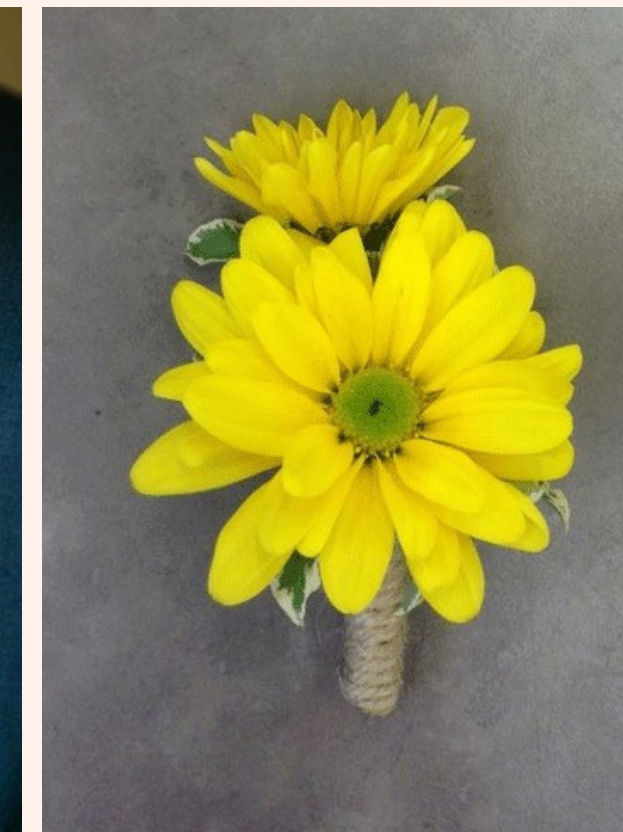
BOU-9
DAISY



BOU-10
CARNATION



BOU-11
GINGER



BOU-12
DAISY



BOU-13
WAX FLOWER



BOU-14
MINI ROSES
& BABY



BOU-15
EUCALYPTUS



BOU-16
EUCALYPTUS &
BABY BREATH



BOU-17
ROSE & BABY
BREATH



BOU-18
ROSE &
EUCALYPTUS 21

SPA

EVERY ADVENTURE BEGINS WITH A YES!

Beauty Salon

Lavander & Rosemary Manicure | 45 min / 58 usd

Lavander & Rosemary Pedicure | 50 min / 78 usd

Spa Imagine Luxury Manicure | 60 min / 81 usd

Spa Imagine Luxury Pedicure | 70 min / 102 usd

Nail polish | 35 usd

Gel polish | 56 usd

Gel nail removal | 23usd

Fix or removal per nail | 6 usd

All Spa services prices are in USD Dollars, included taxes and a 12.5% Gratuity Spa (divided among your service providers)



SPA IMAGINE BY GARZA BLANCA

FOR THE BRIDE | PARA LA NOVIA

Make up trial for bride / Prueba de maquillaje para la novia | 104 usd

Hairstyle trial for bride / Prueba de peinado para la novia | 105 usd

Make up for bride / Maquillaje para la novia | 126 usd

Up hairstyle for bride / Peinado para la novia | 137 usd

Make up & hairstyle trial for bride / Prueba de maquillaje y peinado para la novia | 209 usd

Make up and hairstyle for bride / Paquete maquillaje y peinado para la novia | 263 usd

Trial for bride plus make up and hairstyle / Prueba de maquillaje y peinado,
más el maquillaje y peinado en el día especial | 424 usd

Spa Imagine luxury manicure, pedicure & hydrotherapy / Spa Imagine luxury manicure,
pedicure e hidroterapia | 186 usd

*** Aura cabin rental with amenities (Juice, fruit, cheeseboard and sparkling wine bottle
Renta de cabina Aura con amenidades (Jugo, fruta, tabla de quesos
y botella de vino espumoso) | 80 usd

In room service fee per person / Tarifa por servicio en habitación por persona | 30 usd

Our stylists are your resource to make your special day something extraordinary, so if you have a special style in mind,
show it to us and we will create it for you / Nuestras estilistas serán tu cómplice para hacer de tu día especial algo
extraordinario, por lo que si tú tienes algún estilo especial en la mente, puedes mostrarlo y lo haremos para ti

***Not applicable with other promotions, member discounts, or coupons. When you rent the Aura Cabin, you also get access to
Hydrotherapy for the special price of \$16 USD per person / No aplica con otras promociones, descuentos de socios, o cupones.
Al rentar la Cabina Aura se les otorgará un precio especial en el uso de Hidroterapia el cual es de \$ 16 USD por persona.



SPA IMAGINE BY GARZA BLANCA

Live Music

Prices are subject to 16% tax, Pricing is for 1 set of 45 minutes

SOLOIST - FROM \$650

- Piano
- Violin
- Flute
- Guitar
- Saxophon
- Harp
- Accordion

DUETS - FROM \$1,050 TRIOS - FROM \$1,420

- Jazz
- Bossa
- Instrumental
- Soft music
- Instrument-voice

QUARTETS - FROM \$1,855

- Jazz
- Bossa
- Instrumental
- Pop
- Soft music
- Instruments with voice

ADDITIONAL OPTIONS BANDS FROM \$2,290

- Musical Band
- Marimba
- Mariachi
- Steel Drum Duet
- Reggae Band and
Steel Drum (4
elements)

PRICES ARE SUBJECT TO
16% TAX.

DJ Packages

BASIC
\$ 900 USD + TAXES
PRICE PER HOUR (MIN. 2
HOURS)

DJ BASIC INCLUDES:

Led booth
Audio system (20-100 pax)
2 speakers 12"
1 sub 18"
1 Microphone
1 Mixer
*Basic lighting
2 trusses
2 roboticas litek 2 R
4 Par led 54 x 3 litek

*If you hire three hours we can
give you 1 happening (short
animation show)*

-TRITON: \$1,930
USD +TAXES 3 HOURS
SERVICE

-POSEIDON: \$2,200 USD
+TAXES
4 HOURS SERVICE

-TITAN: \$2,470 USD + TAXES
5 HOURS SERVICE
-DJ Basic
-Led floor 'infinity' (12x12 ft)

-TRITON PLUS: \$2,140 USD +TAXES
3 HOURS SERVICE

-POSEIDON PLUS: \$2,270 USD +TAXES
4 HOURS SERVICE

-TITAN PLUS: \$2,482.28 USD + TAXES
5 HOURS SERVICE

-DJ Basic
-Led floor 'infinity' (12x16 ft)

PRICES ARE SUBJECT TO 16% TAX.



FIREWORKS

MOONLIGHT SONATA

- 10 Bombshells + 1 fireworks cake, multicolor effects and medium altitude 40 seconds - \$1,280
- 15 Bombshells + 1 fireworks cake, multicolor effects and medium altitude 40 seconds - \$1,460
- 20 Bombshells + 1 fireworks cake, multicolor effects and medium altitude 40 seconds - \$1,600

FLY ME TO THE MOON

Pyro musical show (fireworks synchronized with the song of your choice)

- Soft intensity: 1 min - \$1,743.5 | 2 min - \$2,390 | 3 min - \$3,035
- Mid intensity: 1 min - \$2,545 | 2 min - \$3,280 | 3 min - \$4,575
- High intensity: 1 min - \$3,480 | 2 min - \$4,260 | 3 min - \$5,875

NIGHT OF STARS

- 1 medium fireworks cake (medium-altitude effects) + 3 bombshells 40 seconds - \$940

SPARKLERS

- 10 medium size (11.81 in) - \$35
- 10 big size (35.40 in) - \$45

OUTDOOR FOUNTAIN OF SPARKS

- 8 fountains, 3 meters height at ground level - \$640

INDOOR FOUNTAIN DISPLAY MACHINE

- 6 fountain machines - \$975
- 8 fountain machines - \$1,165



Outside Vendors Policy

All suppliers must be hired through the Hotel otherwise a fee of \$400 USD per vendor contracted by the Client will apply. This does not apply to food and drinks as the hotel does not allow these services to be brought in externally. The Hotel cannot be held responsible for the level of service, conduct or negligence of external vendors hired by the Client.

The Client will be responsible for any damage caused to the property, furniture or employee caused from their external vendors.

Special note: If you wish to hire a supplier on your own, to avoid the fee vendor must stay in the hotel for a minimum of 3 nights.



Food and Beverages

Food and Beverages



Toast with sparkling wine \$6.00 per person

Hors D'oeuvres \$20.00 per person.

Included in Platinum and Diamond reception packages.

Late night snacks \$20.00 per person.

Included in Diamond reception packages.

Taco bar \$40.00 per person

All food and beverage pricing are subject to 15% service and 16% tax

Open Bar

All food and beverage pricing are subject to 15% service and 16% tax - 30% discount for guest staying in All-inclusive for a minimum of 3 nights.



COCKTAILS \$20.00 PER PERSON PER HOUR

Mojitos & Margaritas
(2 flavors)
Beer
Soft drinks
Bottled water

DELUXE OPEN BAR \$25.00 PER PERSON PER HOUR

Tropical cocktails, beer (Corona Extra and light and Pacifico) soft drinks & juices, bottled water
Vodka: Wiborowa, Absolut
Rum: Bacardi, Capitan Morgan
Tequilas: Jimador Blanco, Jimador reposado
Gin: Beefeater, Tanqueray
Whisky: J&B Johnny Walker Red Label, Wild Turkey
Wine: House White and Red
After Dinner: Bailey's, Kahlua, Licor 43, Controy

PREMIUM OPEN BAR \$30.00 PER PERSON PER HOUR

Beers: (Corona Extra, Corona Light y Pacifico) soft drinks & juices, bottles of water
Tequilas: Herradura Reposado, Tequila Maestro, 1800 Añejo, Jimador blanco
Rum: Captain Morgan, Malibu, Matusalem, Bacardi
Vodka: Belvedere, Absolut, Wiborowa, Kettle One
Gin: Bombay Sapphire, Tanqueray, Beefeater
Whisky: Jack Daniels, Chivas Regal, Black Label, J&B
After Dinner: Bailey's, Kahlua, Licor 43
Amareto Disaronno, Controy
Wine: House White & Red Wine

HORS D'OEUVRES

YOU MAY SELECT 6 DIFFERENT OPTIONS



HOT OPTIONS

- Mini sopes with chorizo
- Crispy potato tacos
- Falafel with mint sauce
- Tofu and plantain kushiage
- Vietnamese shrimp roll with sweet chill sauce
- Smoked marlin empanada
- Deep fried dim sum with scallops and sweet sambal sauce
- Octopus anticucho
- Tuna satay with oyster sauce
- Chicken lollipops with sweet and sour sauce
- Chicken & beef skewers
- Salmon croquettes with mango sauce
- Fried spring roll with sweet and sour sauce

- Dim sum stuffed with tuna and orange
- Vol au vent stuffed with mushrooms duxelle
- Shrimp "al pastor" skewer

FRESH AND RAW

- Tuna tostada with avocado
- Tuna tataki with caramelized onion and cherry tomatoes
- Tropical ceviche shot
- Shrimp cocktail shot
- Peruvian ceviche tostada
- Quince and panela cheese skewes
- Mini ciabatta with prosciutto and arugula
- Hummus and pita bread
- Mozzarella ballon stuffed with cherry tomato

All food and beverage pricing are subject to 15% service and 16% tax



Food and Beverages

GOLD RECEPTION PACKAGE

TO SELECT ACCORDING TO THE RECEPTION PACKAGE, YOU DECIDE TO CONTRACT.

ENTREE:

Palmito:

Mixed lettuce with roasted hearts of palm, green apple, cucumber, cherry tomatoes and passion fruit vinaigrette

Artichoke:

Mixed lettuce with artichoke, sesame vinaigrette, cucumber, cherry tomatoes, carrots and avocado

Frida:

Baby spinach & watercress, cherry tomatoes, figs, avocado with orange & tequila vinaigrette

MAINS DISHES:

Chicken breast in parmesan creamy sauce with mushrooms and sauteed vegetables SURF & TURF

Beef fillet and shrimp, sauteed potato with onion, parsley and gravy sauce

Seasonal local fish with creamy miso sauce, mushrooms and risotto with truffle

DESSERTS:

Coconut Crème brulée

Seasonal fruit tart

Rosemary panacota



Food and Beverages

PLATINUM RECEPTION PACKAGE

TO SELECT ACCORDING TO THE RECEPTION PACKAGE, YOU DECIDE TO CONTRACT.

ENTREE:

Tuna Tartar:

On crispy won ton, red onion, spicy soy sauce and sesame seed

Mixed lettuce:

With peanut dressing, orange, avocado, shrimp, cucumber and confited tomato

Arugula Salad:

Arugula with seasonal local fish sashimi, cherry tomato, red onion, avocado with mango & curry vinaigrette

MAINS DISHES:

Chicken breast with tarragon sauce over orzo carbonara

Catch of the day with garlic mashed potato and vegetables

Angus beef with gravy, jalapeño risotto with corn, sauteed spinach and mushrooms

DESSERTS:

Pear tart

Opera cake

Almond pie



Food and Beverages

DIAMOND RECEPTION PACKAGE

TO SELECT ACCORDING TO THE RECEPTION PACKAGE, YOU DECIDE TO CONTRACT.

ENTREE:

Cucumber salad & tuna tataki:

With pink pepper crust and jalapeño vinaigrette

Shrimp & white fish aguachile:

Tostada, avocado, red onion, cucumber and cilantro sprouts

Duck breast salad:

Mixed lettuce served with duck slices, pear, cashew, feta cheese with raspberry & aged mustard dressing

MAINS DISHES:

Catch of the day with clam sauce and creamy spinach risotto

Rack of lamb served with spiced yogurt sauce, over pumpkin puree and baby vegetables

Short rib with sweet potato puree & vanilla essence, asparagus, roasted onion and cabernet sauce

DESSERTS:

Chewy brownie with ice cream vanilla cream

Passion fruit mousse

Coffee parfait



VEGETARIAN OPTIONS & KID'S MENU

AVAILABLE FOR ALL PACKAGES

- Vegetarian Options:

1. Veggie lasagna with Grana Padano sauce and cherry tomatoes
2. Spinach and ricotta cannelloni with bechamel sauce and gruyere, topped with tomato thyme ragout
3. Pumpkin flower Poh Pia with cream cheese, huitlacoche sauce and balsamic reduction
4. Breaded portobello mushrooms with veggies stir fried and balsamic reduction
5. Stuffed poblano peppers with wild mushroom stew, steamed rice and pumpkin seed sauce
6. Tofu covered with porcini powder pappardelle and truffle sauce

- Kid's menu:

1. Cheese or chicken burger with French fries
2. Chicken fingers with French fries
3. Mac and cheese
4. Bolognese or Marinara Pasta



Event Planning Checklist

Booking Process



1. CONTACT THE SALES EXECUTIVE

Check hotel availability for rooms and wedding date in order to confirm the availability. We require that you provide the desire date and the total of attendees expected. The most accurate is the number, the better.



2. REQUEST A QUOTE

Once the availability is confirmed, the proposal will be sent to you to review ceremony and reception packages, room's categories and rates requested.



3. SELECT EVENT PACKAGES

The room block, event packages and locations should be selected and a contract will be sent to you with the details of the accommodation and events, policies and payment instructions.

Booking Process



4. SAVE THE DATE

A deposit of \$4,000 USD is required to hold the date and the rooms as well as the signed contract. As soon as rooms are individually booked and guaranteed with a credit card by the guests of the wedding, the deposit will go towards to the wedding expenses.



5. PERSONALIZED RESERVATIONS LINKS

When the deposit has been confirmed or else the credit card has been charged , you will receive a confirmation email and the team will work on your personalized reservations link for you to share with your guests so they can start booking their rooms from your block.



6. MEET YOUR WEDDING COORDINATOR

The reservation link with your promo code will be sent and you will be introduced to your Wedding Coordinator through email.

Event Planning Process

The Wedding Coordinator will send an introduction email with a questionnaire, and options for the event. Calls will be scheduled when necessary to answer any questions you may have and to review details. We suggest you send an email with a list of all your questions to the coordinator before each scheduled call.

6-12 MONTHS BEFORE

- Introduction email will be sent from the wedding coordinator with a questionnaire, and options.
- Share the reservations link of your wedding with your guest and family initial wedding cost will be sent.
- Make sure you send the answers to the questions that the coordinator sent in the introduction email.
- Define the wedding vision: theme, colors and extras.
- Follow up on wedding reservations: a rooming list of the rooms will be sent.
- Define ceremony (symbolic or legal) in case of symbolic ceremony the wedding coordinator will have to book a minister service. In case of legal wedding the wedding coordinator will provide the requirements to begin with the process. This will depend on your selected package.
- Your coordinator will contact you with the decoration preferred vendor to personalize your event.
- Select DJ, Photography and video packages.
- Book DJ, Photography and video.

Event Planning Process

4-6 MONTHS BEFORE

- 50% photography and video deposit.
- Define additional wedding events (Welcome cocktail party, rehearsal dinner, etc).
- Coordinator will email updated rooming list reservation.
- Coordinator will email updated wedding breakdown.
- Necessary quotations will be made.
- Room block additions can be made if needed. Subject to availability.
- Second deposit programmed.

1-3 MONTHS BEFORE

- Finalize guest list and room requirements.
- Select flowers (floral arrangements, center pieces, bouquet, boutonniere, extras, etc.)
- Define ceremony music (live music or sound system)
- In case of sound system, a playlist with the special songs will be required.
- Define and confirm cake
- Define Menu options
- For legal ceremonies, send completed paperwork to coordinator
- Finalize reception chart, (if applicable) and send to the wedding coordinator.
- Book spa service Hair, makeup, massages (if applicable)
- Send list of those not staying at the resort to the wedding coordinator
- Make sure to confirm any extras.

Event Planning Process

1-3 MONTHS

- Confirm food and beverage (Cocktail hour, reception, rehearsal dinner, etc.) Have programs, menus, place cards etc. printed
- Verify rooms booked
- Confirm wedding schedule.
- Coordinator will email final wedding breakdown
- Review number of reservations before your cutoff date
- Review the final breakdown with your coordinator based on all your services Final wedding deposit.

3 WEEKS - WEDDING DAY

- **3 Weeks before:** Make sure the wedding coordinator has your travel schedule and your final guest list, seating charts and events. | Let the coordinator know if there is something else you would like to add or any changes.
- **1 Week before:** Arrive to the resort (based on type of events you will have) | On-site meeting with the wedding coordinator to go over all event details and make any last-minute changes or additions | Have a hair and make up trial at the salon if desired.
- **Wedding Day:** The wedding coordinator will check in with you throughout the day as she organizes everything. | Wedding coordinator will deliver personal flowers to bride and groom and bridal party (if applicable) to their rooms.

POLICIES & PAYMENTS

Contract Signing and initial Deposit

- In order to receive the group rate, a minimum of 15 rooms and 3-night stay is required.
- A minimum of 80% of the total guests must stay at the resort and the rooms must be reserved directly through the reservation link we will provide.
- THE HOTEL requires a \$4,000.00 USD non-refundable deposit to guarantee the room block, the date and venue for the event.
- As soon as rooms are booked and guaranteed with a credit card by the group guests, the deposit will go towards the wedding expenses.
- First payment is not refundable in the event of total cancellation of the group.

Cancellation Policies

- 10% of the room block can be cancelled with no penalty 3 months before the arrival date. Any additional cancellation will be subject to full stay penalty.
- To guarantee the reservation individually; 30% non-refundable deposit is required, the remaining amount will be charged at the check in. Non reserved rooms, no shows and
- cancellations after the cutoff date are subject to full stay penalty.

Payment Options

- All payments must be made in US dollars. Personal checks are not acceptable.
- Wire transfer or direct deposit.
- Charge to credit card: THE HOTEL accepts Visa, Master Card and American Express.
- An authorization form must be filled out or signed at the bottom, sent with a copy of passport and credit card both sides through email.

- *Why should I have a room block?*

Special benefits are offered to the couple and to their guests, those benefits are based on the amount of rooms blocked. A special rate for the group is offered and the block will secure that all of your guests receive this benefit and that your preferred room categories are not sold out.

- *How is the first deposit managed?*

The first deposit is to guarantee the hold of the event date and the room block. Once that your guests have reserved and guaranteed their rooms with their own credit cards, the first deposit would go towards the wedding event expenses.

- *How do my guests reserve their accommodation?*

Your guests will reserve through a link that will be provided once the room block has been guaranteed. It is a personalized link which will show the dates of the wedding rate, the room categories selected for your block and your promo code. To make it more special, the landing can also feature a picture of the bride and groom and a special message from you to your guests.

How many weddings will you cater for in a day?

Our policy is to cater to one wedding per day to guarantee you the exclusive and our wedding coordinations' full attention.

I am very interested in booking but I would like to keep my options opened, can you hold a date for us?

We can indeed provisionally secure a date for you for seven days, as we understand decision as important as your wedding venue needs to be discussed.

Can I add or reduce rooms in my block?

Rooms can be added to the room block anytime, subject to availability. It is important to add the rooms on time to avoid that the preferred room category is sold out, the sooner the better. To add a second room block, at least the 80% of the first block must be reserved and guaranteed. We have an attrition policy which allows you to reduce your room block

by a percentage before the cutoff date. Penalties may apply for reductions that exceed the attrition percentage.

I am ready to book, what do you require to secure my date?

After reviewing all the details with our wedding sales manager and agreeing to our wedding terms and conditions, we require a \$4,000.00 USD wedding deposit to confirm your booking. This can be done by credit card authorization form.

Will the Wedding Coordinator be present on my Wedding day?

Yes, she will be checking in with you throughout the day as she organizes and supervises all event set ups. She will be present while your guests are arriving and upon ceremony start and during reception time.